

## CERCETĂRI NUMISMATICE - STYLE SHEET

Starting with the next issue of *Cercetări Numismatice*, the contributors are kindly required to follow the new style sheet.

1. The text will be edited in WORD.doc, using the Georgia set of characters, size 12, justified, spaced at 1 ½ lines.
2. For the quotations of the references written in languages using local versions of the Latin alphabet, the authors are kindly asked to use the proper character sets and spellings (i. e. for Romanian, Hungarian, French, Italian, German, Croatian, Polish, Czech, Turkish etc).
3. The quotation of references written in languages using non-Latin alphabets will be transliterated in Latin characters, following the rules used by *Südost Forschungen* for the languages using local versions of the Cyrillic alphabet (Russian, Ukrainian, Bulgarian, Serbian, Macedonian) and Ancient or Modern Greek. For the languages using local versions of the Arabic alphabet (Arabic, Persian, Urdu, Ottoman Turkish etc) the transliteration must follow the rules used by *L'Encyclopédie de l'Islam*.
4. The notes will be inserted in the body of the text, in round brackets (...). They will contain the name of the author, year of publication of the work, *as printed on the front page* and the number of the page/s. For example:  
(Ljubić 1875 XI)  
(Metcalf 1972 a 395)  
(Hahn and Mauterer 1983 365-83)  
(DOC V/1 118)

We are accepting foot-notes only for acknowledgments or other important remarks.

5. For the publications having *three or more that three* authors in the note will be quoted only the name of the first one, followed by *et alii*. and the year of the publication and the number of the mentioned page/s: (Constantinescu and alii 2003-2005 389-404).
6. A full bibliographical list will be placed at the end of the contribution, separated by a page break. It must contain the:
  - a) Initial of the surname/s and name of the authors, the title of the publication, *as spelled on the front page*, nos of pages (starting-ending):
  - b) The title of the articles/studies and volumes will be written in *Italics*, the title of the periodical, in plain characters.
  - c) The current year of the periodicals will be rendered in **Arabic** not in **Roman** numbers, followed by the current year, and the yearly issue: for ex.: CN, 9-11, 2003-2005 not **CN, IX-XI, 2005** or SCIV, 15, 1964, 1, not **SCIV, XV, 1964, 1**.
  - d) The number of the volumes will be rendered in **Roman** number, not in **Arabic** ones, for example:

- e) For the numismatic and historical periodicals or reference catalogues and series, the authors are kindly requested to follow the abbreviation rules or the acronyms used by: Numismatic Literature, Cercetări Numismatice and Buletinul Societății Numismatice Române.
- f) For the title of the periodicals dealing with physics, chemistry, geology, etc. the authors are kindly requested to follow the abbreviations rules or the acronyms used by ISI.
- g) In case of using *other* abbreviations or acronyms, the authors are kindly requested to add a list of abbreviations before the bibliographical list.

### **BIBLIOGRAPHICAL LIST**

Constantinescu and Alii 2003-2005 B. Constantinescu, V. Cojocaru and R. Bugoi, *Spre o abordare cât mai obiectivă în cercetarea numismatică prin analize compoziționale folosind metode nucleare*, in CN 9-11, 2003-2005, pp. 389-404

DOC V/1 P. Grierson, *Catalogue of the Byzantine Coins in the Dumbarton Oaks and the Whittemore Collection, V, Michael VIII to Constantine XI 1258-1453*, part I, *Introduction, Appendices and Bibliography*, Washington, 1999

Hahn and Mauterer 1983 W. Hahn and R. Mauterer, *Erste Ergebnisse aus Metallanalysen bayerischer, böhmischer und ungarischer Münzen des 11. Jahrhunderts nach der Korundstäbchen-Dithizon-Methode*, in *Litterae Numismaticae Vindobonenses*, 2, 1983, pp. 365-83

Ljubić 1875 S. Ljubić, *Opis jugoslavenskih novaca*, Zagreb, 1875

Metcalf 1972 a D. M. Metcalf, *Analyses of the metal contents of medieval coins*, in *Methods of chemical and metallurgical investigations of ancient coinage*, eds. E. T. Hall and D. M. Metcalf, London, 1972 [Royal Numismatic Society special publications, no 8] 383-434

7. The text will be sent not only as attachments, but also in PDF or on CD, as well as the illustrations, graphs and tables.

### **Illustrations, tables and graphs**

1. The pictures will be sent as separate digital files, in TIFF format, at a minimal 600 dpi. Higher resolution images are welcomed, such as 1000 dpi.
2. The graphs and tables will be edited by the authors, as they would like to be rendered in the final publication, but they must be accompanied by the original data sheets, to allow the editing board of Cercetări Numismatice to fix any damages/distortions occurring during the process of conversion. They will be sent as separate file/s, bearing a proper and relevant title, to be easily recognised.
3. The illustrations, graphs and tables will be sent not only as e-mail attachments, but also on CD, and in PDF formats, as well as the texts. If the size of the image files is too large, the authors are kindly requested to

send them one-by-one, and ask for the confirmation of their reception in good conditions.

**THE AUTHORS ARE ENTIERELY RESPONSIBLE FOR THE  
CONTENT OF THEIR TEXTS, AS WELL AS FOR THE QUALITY OF  
THE ENGLISH TRANSLATIONS!**